



Badminton Wales Open Forum & AGM '15/16

Meeting held at the MRC, Llandrindod Wells

31st January 2016, 10:30am – 1:50pm.

Present: Hefin Archer-Williams (Chairman), Sue Maughan (General Manager), Lucie Gwilt, Geraint Williams, Kerry Ann Sheppard, Luke Tanner, Andy Stewart, Neil Morgan, Mike Coppack, John Steele, David Shore, Annette O'Neill, Margaret Redfern, Alison Price, Mandy Hart, Huw John.

Apologies: Ian Portway, Genevieve Tyler, James Thomas, Joe Hill, Sian Elvis, Rod Chambers, Simon Rowe

An Open Forum was undertaken on the morning prior to the formal AGM. This began with Hefin Archer-Williams welcoming everyone present, and Sue Maughan relaying the points made at the previous weeks' Strategy Meeting. This then prompted a general discussion, where those in attendance raised several key points. These points included:

- **Key priorities for Badminton Wales – engagement, pathway, partnerships.**
 - Engagement: More needs to be done with County Badminton Associations (CBA). Each CBA should have a voice, and feel valued by Badminton Wales (BW). BW could use CBA's more efficiently, in order to help cover all of Wales in regards to increasing membership and assisting with the development of badminton in their area. Each CBA should be run consistently with others – best practice can be shared between CBA's to run successfully.
 - Pathway: Need to identify the gaps in our current pathway, and task new/current partners to help fill in those gaps. By including everyone in the journey, there should be a clear vision for all (including staff, coaches, umpires and players). It was also discussed that whilst BW are building this pathway, we should still be focussing on retaining current players, members, coaches and staff.
 - Partnerships: BW should consider partnerships with Badminton Europe (BE) and the Badminton World Federation (BWF). It was suggested that BW learn from best practice of other countries, including England, Scotland and Ireland.
- **Recent and future staff changes were discussed, with particular focus on the General Manager and Performance lead roles.**
 - General Manager: Currently filled as an Interim post until 31st March 2016. The permanent post will be advertised externally in due course; the specifics will be determined by Sport Wales funding.
 - Performance Lead: Also currently filled as an Interim post until 31st March 2016. Post to be advertised externally in due course.
 - Board Members: Two members to be voted at the AGM, and two more to be chosen by the current board.
- **What are BW annual targets?**
 - Discussions to take place soon regarding focus points for year 1, year 2, etc.

Badminton Wales AGM 31st January 2016

Minutes

The AGM commenced at 1:10pm:

Present: Hefin Archer-Williams (Chairman), Sue Maughan (General Manager), Lucie Gwilt, Geraint Williams, Kerry Ann Sheppard, Andy Stewart, Neil Morgan, Mike Coppack, John Steele, David Shore, Annette O'Neill, Margaret Redfern, Alison Price, Mandy Hart, Huw John.

Item Number	Agenda Item	Action
1.	<u>Welcome</u>	
1.1	The Chairman welcomed everyone to the meeting, and thanked them for their attendance.	
2.	<u>Notice of Meeting</u>	
2.1	Previously issued and noted as read.	
2.2	Representatives from CBA's were named.	
3.	<u>Approval of Minutes</u>	
3.1	The minutes of the AGM held in 2014 were agreed as a true record.	
4.	<u>Reports</u>	
4.1	Directors Report - Additional thanks were given to all those present at the AGM and those who continue to volunteer at/for various things. Thanks were also given to the other board members, the Badminton Wales staff and also our main sponsors, Yonex and Sport Wales. The Chairman also wished the BW President, Rod Chambers well as he has recently taken ill. The Chairman updated those present on the recent staff changes that had taken place. The Director's report was approved.	
4.2	Financial Report – Geraint Williams went through the financial report and audited accounts. It was explained in practical terms, that BW had broken even over the past 20 months despite receiving funding cuts of up to 9%, with more cuts expected to follow. It was noted that the BW reserves have been maintained since the last AGM, and are at a healthy balance of £103,000. The financial report was approved.	
4.3		
4.3.1		
4.3.2	<u>Verbal Reports</u> General Manager – The General Manager thanked everyone for their attendance, and expressed that she has enjoyed her time at Badminton Wales so far. GB Badminton – The General Manager updated those present on the progress made with GB Para-badminton, with a strategic review currently being undertaken in preparation for Tokyo 2020. It was also noted that Wales was offered to apply to be lead nation for GB in	

	the run up to Tokyo 2020. On reviewing the specification and minimum requirements it was decided not to do so.	
5.	<u>Election of Officers</u>	
5.1	Nominated members undertook a vote for 2 x board members. Those up for election included: Catherine McCluskey, Jean 'YC' Lim, Kerry Ann Sheppard and Margaret Redfern.	
5.2	The General Manager and Business Support Officer counted the votes. Kerry Ann Sheppard and Catherine McCluskey received the most votes, deeming them to be the new additions to the BW board of directors.	
6.	<u>Re-Election of President</u>	
6.1	It was noted that the current President, Rod Chambers had taken ill, and has asked to step down from his role of President. A new President will be formally elected at the next AGM with consideration in advance of someone temporarily stepping into this role.	
7.	<u>Resolutions and/or Rule Changes</u>	
7.1	There were no rule changes or resolutions proposed.	
7.2	The proposal for increased membership fees for Senior members (£11 - £12) and Universities (£100 - £150) was approved.	
8.	<u>Accountants</u>	
8.1	The appointment of Accountants was approved.	
9.	<u>Any other Relevant Questions Previously Notified</u>	
9.1	It was agreed that the AGM will continue to take place at the MRC, Llandrindod Wells and that it would be held every October from now on.	
The meeting closed at 1:50pm		