

**Incident Report Form**

Name of child \_\_\_\_\_ Age/DOB \_\_\_\_\_  
Parent/Carer's name \_\_\_\_\_  
Home address \_\_\_\_\_  
Telephone number \_\_\_\_\_

Are you reporting your own concerns or passing on those of someone else? Give details of witnesses.

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Brief description of the concerns: include date, time, location etc of specific incidents

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Any physical signs? Behavioural Signs?

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Have you spoken to the child? If so what was said?

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Have you spoken to the parent(s)? If so, what was said?

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Has anyone been alleged to be the abuser? If so give details, including the relationship with the child. Have you consulted with anyone else? Give details.

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Your name/position \_\_\_\_\_

To who reported and date of reporting? Give contact information for future reference

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Signature \_\_\_\_\_ Date \_\_\_\_\_